ABOUT RESTLESS DEVELOPMENT

In 2016, Restless Development launched a new vision and strategy designed by young people. Having championed the engagement and influence of young people at every stage of the development of the United Nations’ new Global Goals, Restless Development is developing a complementary strategy that will:

- Convene, advocate and empower young people and youth agencies to lead change, and
- Collaborate with partners and governments who share our vision for young people to be at the forefront of achieving a just and sustainable world for all. Building on Restless Development's proven mode of youth engagement, over the next five years ten thousand volunteers will deliver the new strategy through a reinvigorated “Restless Model” for youth-led development that will give youth-led organizations around the world a recipe for lasting, transformative change led by people and their communities. In addition, Restless Development will engage hundreds of partners and thousands of young people working for youth-led change through:
  - A platform that young people can access to lead change through their own ideas and innovation; A coalition of technical youth-led development agencies that partner organizations can join;
  - A youth ‘lab’ where knowledge, insight, research, and experience is shared.

Restless Development Sierra Leone has and will continue to be a flagship programme within the context of this new strategy. The agency’s role at the forefront of the social mobilization and behavior change data collection efforts in the country has led the agency to become an international leader in community engagement.

OUR APPROACH TO SAFEGUARDING

Restless Development considers the welfare and protection of children, young people, and vulnerable adults to be an organizational imperative with primacy over the success of programmes or strategic objectives. We recognize that safeguarding is everyone’s responsibility and we expect all of our staff, volunteers, and partners to ensure we protect the communities in which we operate from harm and abide by our Safeguarding Policy.

ABOUT THE ROLE

<table>
<thead>
<tr>
<th>Job title</th>
<th>Youth Trustee (Restless Development Sierra Leone National Board)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number Needed</td>
<td>1</td>
</tr>
<tr>
<td>Location</td>
<td>Board meetings are held in Freetown, Sierra Leone</td>
</tr>
<tr>
<td>Annual Salary</td>
<td>This is a voluntary role, and is not remunerated.</td>
</tr>
<tr>
<td>Preferred start date</td>
<td>September 2020</td>
</tr>
<tr>
<td>Length of contract</td>
<td>Two years.</td>
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<tr>
<td></td>
<td>A second two year term is possible if successfully reappointed</td>
</tr>
</tbody>
</table>
ABOUT OUR BOARD OF TRUSTEES

The Restless Development Sierra Leone national Board of Trustees is the governance body for the organization in Sierra Leone, serving as stewards of its resources and responsible for oversight of strategy, operations and financial management.

For more information on Restless Development’s mission, values and work, please visit: www.restlesdevelopment.org.

The Trustees serve on a voluntary basis, and currently meet quarterly in Freetown, attending additional meetings when required. The Trustees work closely with the Hub Director and Leadership Team of Restless Development Sierra Leone to achieve its goals. The Trustees also ensure that Restless Development Sierra Leone’s governance agreement with the global agency is upheld, supporting Restless Development’s international senior leadership team, Chief Executive Officer and International Board of Trustees as the ultimate management and governance bodies responsible for the organisation.

The national Sierra Leone Board is specifically responsible for:

- **Leadership oversight**, including helping the global agency to appoint the Hub Director and feeding back on her/his performance;
- **Strategic guidance**, including advising the Hub Director and global agency on the implementation of Restless Development’s global strategy in Sierra Leone;
- **Financial oversight**, including review and monitoring of the organisation’s annual budget and accounts;
- **Networking**, including using personal and professional networks to assist the Hub Director and leadership team to gain high level access to relevant individuals and institutions to support the operations and sustainability of the agency in Sierra Leone;
- **Fundraising**, including assisting the Hub Director to gain high level access to potential donors and supporters, and providing advice and practical assistance more generally on areas of fundraising.

TIME COMMITMENT

Board members are currently expected to attend up to five Board meetings annually. Board meetings currently take place on Saturdays in Restless Development’s Freetown office and will usually take up to four hours. Board members may also on occasion be expected to contribute time in between meetings, including for example working as part of sub-committees or representing the agency.

PERSON SPECIFICATION

In all of our Trustees, we look for dedicated professionals with fantastic interpersonal skills and a passion for development and the role of young people in Sierra Leone. We are looking first and foremost for someone who demonstrates the personal qualities consistent with our Values.

As well as bringing the important skills and competencies needed to carry out the Board’s responsibilities as outlined above, you will be prepared to dedicate time, effort and passion towards seeing Restless Development Sierra Leone succeed in everything it does. You will have excellent knowledge and professional experience of working within Sierra Leone. Ideally, you will also be able to provide access to useful networks for Restless Development, whether that is with young people and youth networks, Sierra Leonean civil society, international partners, donors, government, academia or the private sector.

We are particularly interested to receive applications from candidates that are between the ages of 18-35 years with experience or expertise in one or more of the following areas:

- Programme management
- Community mobilisation
- Financial management
- Fundraising
- People and Human Resources
• NGO regulations and legal compliance
• Safeguarding
• Advocacy, campaigning or communications
• Policy and Research

Restless Development is an Equal Opportunities employer and particularly welcomes applications from young people, women, people living with HIV/AIDS and people with disabilities.

**How to Apply**

• Please complete the application form and send it to sierraleonejobs@restlessdevelopment.org by 4pm on the 15th September 2020, with the subject line ‘Application: Youth Trustee’.
• First round interviews are expected to be held in the week commencing in the last week of September 2020. There may be an additional subsequent second round of interviews.
• Also attach a copy of your birth certificate or any proof of birth date document along with your application. Women are strongly encouraged to apply.

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