Terms of Reference: Youth-Led Monitoring, Governance and Accountability Training Consultant

Introduction to Restless Development, the Project and the Consultancy

Restless Development is a youth-led development agency whose mission is to place young people at the forefront of change and development. Alongside its programmatic work in Africa and Asia, Restless Development’s UK-based Global Policy and Practice Unit works with young people, international decision makers and youth-led and youth-focused organisations worldwide to increase the scope and impact of Restless Development’s work.

In September 2015, the UN Secretary General launched the Sustainable Development Goals (SDGs). This new, post-2015 development agenda will come to shape poverty dynamics for the next 30 years at least. We recognise the importance of this moment and have been working with key stakeholders across the global youth sector to create the space for young people to actively engage as partners and leaders in the post-2015 process. Driven by changes in how we’re using data and backed by global calls for twin revolutions in transparency and data, young people are ready to hold decision-makers to account in new and exciting ways. In addition to influencing the content of the SDGs, young people can and should be involved in monitoring and accountability of the framework.

Over the last two years, Restless Development has been developing the ‘Kijana Wajibika’ programme (dubbed Big Idea): harnessing the potential of young people to access and analyse data, sense-check it against the realities they find in their own communities, and take their evidence to local, national and global platforms. We are now testing this theory, working with and through young people in communities in Ghana (delivered by our partner YES Ghana), Nepal, Uganda and Tanzania.

The Kijana Wajibika project will be implemented from January 2016 to July 2016 and has three broad aims:

- to build the capacity of youth-led community-based organisations (CBOs) to hold governments to account effectively
- to demonstrate how, young people can lead, and partner with others in, the monitoring of the SDGs
- to promote the exchange of good practice and foster increased sectoral coordination for improved service delivery and effective policy implementation

More practically, Restless Development Tanzania will be recruiting 20 young leaders from youth-led networks and CBOs in Tanzania to be the Volunteer Accountability Advocates. The 20 Volunteer Accountability Advocates will be trained and mentored to design and implement a national monitoring framework that, together with a national alliance of young people, peer organisations and other youth partners, they can use to hold their government accountable to implementing the new SDGs.

Restless Development is seeking a consultant to redesign and contextualise the existing two key capacity building resources to support the Volunteer Accountability Advocates to design a national monitoring, accountability and advocacy framework in collaboration with stakeholders and partners.
Purpose of the Consultancy & Deliverables

1. Restless Development is seeking a consultant to build upon and contextualise two existing key capacity building resources for the Volunteer Youth Accountability Advocates project in February-March 2016, collating and building upon existing materials and resources.

These are as follows:

- Firstly, a practical and accessible ‘how-to toolkit’ on developing a youth-led monitoring and accountability framework designed for use by the Volunteer Accountability Advocates in the project (i.e. young people and youth-led networks and CBOs).

- Secondly, a training curriculum, training content and accompanying resources for a 5-day training workshop in which our Youth Accountability Advocates will be trained in using the how-to toolkit. Adopting a ‘Training of Trainers’ approach, the training aims to support the Accountability Advocates to not only be able to use the toolkit themselves but to also support other young people, youth-led CBOs and youth partners to use it. This deliverable will also include designing guidance notes for mentors.

2. The consultant will also be responsible in delivering the two (2) days training workshop with the support of the responsible staff and the partner organisations where necessary.

NB: Costs related to training delivery including transport, accommodation, food and stationary will be covered by Restless Development outside the consultancy fee.

The Volunteer Youth Accountability Advocates training workshop is scheduled for mid March, 2016 (exact dates to be confirmed) to be held in Dar es Salaam, Tanzania.

Consultancy Fee and Timeframe

Consultancy Fee

Restless Development is offering a consultancy fee of 15,000,000 TZS (Fifteen million Tanzania Shillings) for a suitably qualified consultant. Payments will be based on deliverables completed over the consultancy period.

Preferred Timeframe

- Recruitment of Consultant: end of February 2016
- Undertaking activities from: end February 2016
- Deliverable completed by: mid of March 2016
- Conducting training, mid-March dates TBC

A detailed timeframe will be developed with the consultant based on their availability and our project work plan.

Person Specification and Application Process

Restless Development invites applications from consultants able to demonstrate the following skills, knowledge and experience:
Experience of developing governance, accountability and advocacy systems for local or national government or large scale projects

● Technical knowledge of current debates on accountability for the Sustainable Development Goals

● Knowledge of participatory approaches to monitoring development commitments

● Experience of supporting marginalised groups to seek accountability

● Knowledge and/or practical experience of working with small, grassroots civil society organisations, ideally on accountability initiatives within an International Development context.

● Experience in youth-led organisation management and governance

● Experience in designing in-person training and training resources, ideally for young people and youth-led organisations and within an International Development context.

● Excellent interpersonal and verbal communication skills.

● Excellent written communication and report writing skills.

● Excellent Swahili and English speaking skills

How to apply:

Interested candidates are to submit:

● CV and Covering Letter outlining suitability for the role and motivation for applying

● Brief Project Proposal (maximum of two to three A4 pages) including an outline for the toolkit (Deliverable 1) and training curriculum (Deliverable 2) alongside the approach and timeline for completing these two deliverable

Shortlisted applicants invited to interview will be asked to submit two to three examples of similar pieces of work.

Applications to be submitted to (oscar@restlessdevelopment.org copying abdull@restlessdevelopment.org) by 5 PM EAT on Monday 26th February 2016.

Interviews likely to be held on the week commencing 29th February 2016. If you have any questions on this please send an email to oscar@restlessdevelopment.org or call through +255 (0) 677 700 232

Restless Development does not charge a fee at any stage of the recruitment process. If you have any questions concerning persons or companies claiming to be recruiting on behalf of these offices and requesting the payment of a fee, please contact: oscar@restlessdevelopment.org