Terms of Reference: Youth-Led Monitoring and Accountability Training Consultant

Introduction to Restless Development, the Project and the Consultancy

Restless Development is a youth-led development agency whose mission is to place young people at the forefront of change and development. Alongside its programmatic work in Africa and Asia, Restless Development's UK-based Global Policy and Practice Unit works with young people, international decision makers and youth-led and youth-focused organisations worldwide to increase the scope and impact of Restless Development's work.

In September 2015, the UN Secretary General will launch the Sustainable Development Goals (SDGs). This new, post-2015 development agenda will come to shape poverty dynamics for the next 30 years at least. We recognise the importance of this moment and have been working with key stakeholders across the global youth sector to create the space for young people to actively engage as partners and leaders in the post-2015 process. Driven by changes in how we’re using data and backed by global calls for twin revolutions in transparency and data, young people are ready to hold decision-makers to account in new and exciting ways. In addition to influencing the content of the SDGs, young people can and should be involved in monitoring and accountability of the framework.

Over the last two years, Restless Development has been developing our Big Idea programme: harnessing the potential of young people to access and analyse data, sense-check it against the realities they find in their own communities, and take their evidence to local, national and global platforms. We are now testing this theory, working with and through young people in communities in Ghana (delivered by our partner YES Ghana), Nepal and Tanzania.

Contributing to our Big Idea programme, and in partnership with Plan UK, African Monitor and YES Ghana, Restless Development is launching the Accountability Advocates project, co-funded by the Erasmus+ Programme of the European Union. The project will be implemented from April 2015 to June 2016 and has three broad aims:

- to build the capacity of youth-led community-based organisations (CBOs) to hold governments to account effectively
- to demonstrate how, young people can lead, and partner with others in, the monitoring of the SDGs
- to promote the exchange of good practice and foster increased sectoral coordination and North-South cooperation

More practically, together with our partners, Restless Development will be recruiting 20 young leaders from youth-led CBOs in Africa and Europe to act as Accountability Advocates. The 20 Accountability Advocates will be trained and mentored to design and implement a national monitoring framework that, together with a national alliance of young people, peer organisations and other youth partners, they can use to hold their government accountable to implementing the new SDGs. Likely countries include Ghana, Tanzania, Malawi, Zambia, Uganda, South Africa, Kenya, UK, and Finland.

Restless Development is seeking a consultant to design two key capacity building resources to support the Accountability Advocates to design a national monitoring and accountability framework in collaboration with partners.
Purpose of the Consultancy & Deliverables

Restless Development is seeking a consultant to design and develop two key capacity building resources for the Accountability Advocates project in April – June 2015, collating and building upon existing materials and resources. These are as follows:

- Firstly, a practical and accessible ‘how-to toolkit’ on developing a youth-led monitoring and accountability framework designed for use by the Accountability Advocates in the project (i.e. young people and youth-led CBOs).

- Secondly, a training curriculum, training content and accompanying resources for a 5-day training workshop in which our Accountability Advocates will be trained in using the how-to toolkit. Adopting a ‘Training of Trainers’ approach, the training aims to support the Accountability Advocates to not only be able to use the toolkit themselves but to also support other young people, youth-led CBOs and youth partners to use it. This deliverable will also include designing guidance notes for mentors.

The Accountability Advocate training workshop is scheduled for the end of July (exact dates to be confirmed) to be held in Accra, Ghana. There is potential for the consultant to attend and participate in this training workshop.

Consultancy fee and timeframe

Consultancy Fee

Restless Development is offering a consultancy fee of £4,730 for a suitably qualified consultant. Payments will be based on deliverables completed over the consultancy period.

Preferred Timeframe

- Recruitment of Consultant: end of April / early May 2015
- Undertaking activities from: Tuesday 5th May (or earlier) 2015
- Deliverables completed by: end of June / early July 2015

A detailed timeframe will be developed with the consultant based on their availability and our project work plan.

Person Specification and Application Process

Restless Development invites applications from consultants able to demonstrate the following skills, knowledge and experience:

- Experience of developing accountability systems for local or national government or large scale projects
- Technical knowledge of current debates on accountability for the Sustainable Development Goals
- Knowledge of participatory approaches to monitoring development commitments
- Experience of supporting marginalised groups to seek accountability
- Knowledge and/or practical experience of working with small, grassroots civil society organisations, ideally on accountability initiatives within an International Development context.
- Experience in designing in-person training and training resources, ideally for young people and youth-led organisations and within an International Development context.
- Excellent interpersonal and verbal communication skills.
- Excellent written communication and report writing skills.
How to apply:

Interested candidates are to submit:

- CV and Covering Letter outlining suitability for the role and motivation for applying
- Brief Project Proposal (maximum of two to three A4 pages) including an outline for the toolkit (Deliverable 1) and training curriculum (Deliverable 2) alongside the approach and timeline for completing these two deliverables

Shortlisted applicants invited to interview will be asked to submit two to three examples of similar pieces of work.

Applications welcomed from candidates outside of the UK, although availability to attend in-person meetings with Restless Development staff in London is beneficial.

Applications to be submitted to Beth Goodey (beth@restlessdevelopment.org) by 9 AM BST on Friday 10th April 2015.

Interviews likely to be held on 13th and 14th April 2015.

Restless Development does not charge a fee at any stage of the recruitment process. If you have any questions concerning persons or companies claiming to be recruiting on behalf of these offices and requesting the payment of a fee, please contact: beth@restlessdevelopment.org